



RETURN MATERIAL AUTHORIZATION REQUEST

1. Instructions: Please complete this form and return it to Thermionics NW, Inc. to obtain an RMA number to return items for repair.

2. Customer:

Date:
Phone:
Fax:
Email:
Customer P.O. No:
TLI Sales Order No.:

3. Materials to be returned: Packing List: (Completed by user. Please be specific).

a. _____	Ser. No.: _____
b. _____	Ser. No.: _____
c. _____	Ser. No.: _____
d. _____	Ser. No.: _____
e. _____	Ser. No.: _____

4. Description of Problem:

TLI OFFICE USE ONLY

☐ WARRANTY

☐ CHARGE CUSTOMER

RETURN AUTHORIZED BY: _____ DATE: _____

COPY: ☐ SHIPPING & RECEIVING

☐ ACCOUNTS RECEIVABLE

☐ Check this box if no work is to be performed prior to customer approval.

Thermionics return request forms are not the authorization to ship. The form will need to be completed, signed, and returned to the appropriate Thermionics division at Sales@thermionics.com. After approval, and a PO in place, we will send an authorization number that will need to be attached to the shipment for return. Please do not send the unit prior to or without the authorization attached, our shipping department cannot accept the shipment without it.

RMA REQUEST (Continued)

5. Safety Clearance:

ALL MATERIALS returned to Thermionics MUST BE CERTIFIED FREE of hazardous materials or induced activation. Please list all hazardous and non-hazardous materials that the

equipment has been exposed below:

Comments:

I HAVE inspected/tested this equipment using the appropriate procedures and found it to be free of hazards.

Signature: _____ Date: _____ Phone: _____
Print name: _____ Title: _____

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